

L.E.E. Medical Office Skills Job Training Program taking applications online

Fort Myers, FL, March 7, 2016 — The Lee County Department of Human Services' award-winning Lee Education and Employment (L.E.E.) Medical Office Skills Program is taking applications online. The deadline to apply is March 15.

Individuals interested in this free job training also may register to attend one of several information sessions. Applicants will be asked to answer basic eligibility questions before processing and printing their session event tickets. Tickets for the information sessions are distributed on a first-come, first-serve basis and sessions are expected to fill quickly.

The goal of L.E.E. is to quickly train low-wage earners to enter into higher paying medical clerical positions. Classes are held from 6:30 to 9:30 p.m. Tuesday and Thursday in Fort Myers for seven months beginning April 19.

The L.E.E. Program is offered at no cost to eligible applicants. Students receive paid training/tuition, intensive case management, books, assistance with the cost of child care during class hours and other supportive services. To be considered, applicants must be:

- Lee County residents 18 or older;
- Low-income workers;
- Employed with documented earned income;
- Able to provide proof of a high school diploma or a GED;
- Able to pass a background check for medical employment;
- Able to have reliable transportation to and from class;
- Available to attend scheduled classes Tuesday and Thursday evenings;
- Willing to work with a case manager for one year; and
- Willing to search for and accept full-time employment in the medical front office field prior to graduation.

Successful graduates will receive a certificate of completion in Medical Office Skills and be fully trained to begin a career with upward mobility in a medical front office.

For more information or to sign up: <http://www.leegov.com/dhs/fss/medical-office-skills-job-training>, or www.leegov.com/dhs click on Financial Assistance/Self Sufficiency, and then Medical Office Skills Job Training. Applicants without computer access should contact Marti Mills at 239-533-7933 or mmills@leegov.com.

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Note to media: Images available upon request. Contact Marti Mills at Lee County Human Services, 239-533-7933 or mmills@leegov.com.